

JOHNSON COUNTY IOWA EMA COMMISSION MEETING MINUTES
October 26th, 2017

The Johnson County Emergency Management Commission met on Thursday, the 26th of May 2017 at 7:00 PM in the Policy board room at the Joint Emergency Communications Center & Emergency Management Agency Offices, located at 4529 Melrose Avenue, Iowa City, IA. This meeting was subject to Iowa open meeting laws and rules, and was not moved into closed, or executive session. All agendas were posted at least 24 hrs. in advance of all meetings on the following websites: www.JECC-EMA.org and on the Johnson County Website at: www.Johnson-County.com as well as at the Public Entrance to the JECC-EMA building at 4529 Melrose Avenue in Iowa City, Iowa. Any of the items on this agenda may or may not have included formal action being taken at the time of the meeting. **One member dialed into the meeting.**

October 26th, 2017 7:00 PM - Johnson County EMA Commission Meeting

1. **Open meeting and determine quorum of at least 7 Commissioners: Initially short 1 member for quorum.**
 - Brian Wayson, Commission Chair, called the meeting to order at 7:05 PM and present onsite were the following members: Commission member and Vice Chairperson Tim Kemp, Mayor from Hills, Commission member and Chairperson Brian Wayson, Councilman from North Liberty, Commission member Louise From, Mayor from University Heights, Commission Member John Thomas, Councilman from Iowa City, Commission Member Johnson County Sheriff Lonny Pulkrabek, Commission Member Greg Morris alternate from Solon and Commission member Greg Tinnes alternate for Iowa City and Emergency Management staff Dave Wilson and Travis Beckman. John Lundell, Commission Member and Mayor of Coralville joined via conference phone at 7:41 p.m.
2. **Roll call by sign in sheet and introductions. Introductions were done. Mayor Lundell joined via conference call at 7:41 following the reports. Quorum proceeded at that point.**
3. **Consensus Items:** April and May meeting minutes and financial report, Motion to pass by Greg Tinnes, Seconded by Tim Kemp, all approved.
4. **Comments from the Public:** None Present
5. **Comments or Topics from the Commission:** None
6. **HAZMAT Team Report**
 - 1 call at Cedar County COOP - Anhydrous Ammonia, Rollover simulator was at fairgrounds and used for training, Skills review and testing in November and December, New Bottles purchased and looking into new harnesses, 2 new single monitors and getting info to the state on Thermal Imaging Camera and Mercury Monitor.
7. **Local Emergency Planning Committee:** Exercise was in May, AAR Completed, Start in November to plan for next May's exercise. At the Kirkwood Outreach Center focusing on Active Shooter with secondary device next to natural gas supply, HAZMAT, Bomb Team, LE, FIRE.
8. **Coordinator/Director Report:** As provided follows:
 - Much of the summer was spent on planning, logistics and meetings along with duties as the Iowa EMA Association President
 - Attended the ISAC Iowa State Association of Counties Legislative Retreat and annual meeting in August in Des Moines
 - Attended four of the six Iowa EMA District Meetings
 - Instructed at the League of Cities City Managers Retreat at Honey Creek Resort in Centerville Iowa
 - Attended Emergency Management Professional Development Series 2 and 3 and will be teaching at part of Series 4 for the Iowa Emergency Managers
 - Conducted our Full scale exercise in May at the Airport and wrote the after action and improvement plan
 - Closed out the improvement items identified that EMA could impact
 - Hosted the Findlay Ohio Rail Car incident Course
 - Attended the APCO/NENA Conference representing the Association and Johnson County E911 Service Board as the Vice Chair
 - Conducted the IEMA Association and Executive Committee Meetings since June 2017 monthly to date
 - Acquired G.E.T.S. cards for emergency communications needs for the EOC, JECC and the Sheriff
 - Attended the Iowa Children in Disasters Disaster Summit

- Attended the HSEMD Governors Conference
- I am in the process of completing the certification paid for by HSEMD to become a Part 107 approved as a UAS (unmanned aerial systems) pilot for drones
- Acquired a 400 gallon water buffalo tanker trailer for movement and distribution of potable drinking water
- Added an LED lighting system to the 35 KW Onan Generator trailer
- Acquired a Government excess property 20KW generator trailer with a 10 ton HVAC that has 20 hrs. on it for use in various incidents
- Supported numerous community events with generators, light towers and water monster tanks over the summer to include Summer of the Arts, Coralville 4th Fest and Fry Fest, North Liberty Blues and BBQ and NL Salute to Summer as well as the North Side Oktoberfest and the Pride Events. Provided support to all home Hawkeye football games with JHAT Teams and special equipment including the water monsters
- Acquired long term storage for the new MCI North Trailer in Swisher and picked up that trailer
- Provided Bomb, Hazmat and Dive Team logistical and acquisition support to the teams for trainings and events
- Completed the first countywide FEMA approved enhanced pilot project Debris Plan for the County working with AMEC Foster Wheeler
- Wrote an RFP and awaiting responses and selection for the April 2019 replacement to the Countywide Multi-Jurisdictional Hazard Mitigation Plan
- Conducting selection of vendors for the ESF 1 and ESF 10 rewrites of those plans
- Working with Travis on his orientation and 6 month review
- Working with GIS, Conservation, Communications and County Roads as well as the USACE and DNR on better marking and signage of boat ramps countywide with the addition of better mapping and signs
- Working with Salvation Army on their new mobile canteen and on shelter support operations
- Hosting a one day grant funded BCFS Shelter Management Course
- Evaluated two active shooter exercises with the most recent one being in Iowa County
- Working to solidify the 5th man and Rescue Taskforce concepts in active shooter response and on another full scale active shooter drill for us in May of 2018
- Various legislative and lobbyist meetings on upcoming legislative session
- Worked with the low bid vendor to install the upgrade and refresh to the Crestron technology in the Joint Information Center and soon in the policy board room as well as install cement out back

9. Deputy Coordinator/Director Report

- Community Involvement Committees -
 - Clear Creek Water Shed - This is one of the subgroups under the Iowa Watershed Project that is focusing on Water quality surveys, mapping, and stream health and grant money to fund projects.
 - Prep Wise – I am part of a committee that is working on new ways to register and maintain special needs and older populations registry
- Hazmat Team
 - 1 call: 9/1/2017 Cedar County CO-OP, 4 Level B suits used and replaced. Leaking Propane tank inside building.
 - Next LEPC meeting is to be held November 8th
 - State Rollover Simulator at the Fairgrounds this week
- Dive Team
 - 0 Calls
 - Monthly trainings with the most recent training conducted on 10/14
 - 3 more members attended swift water rescue class at CITA Fire School September 23/24.
- Bomb Squad
 - 1 call since last meeting - replica ship training round in an authentic storage container washed on shore of the Iowa River
- HMEP Grant – FY 17Received rollover funds form the state (from LEPCs that did not use their awarded amounts) and we are hosting a Basic Cameo and advanced CAMEO training class here December 11th - 15th
 - Federal Fiscal Year 2018 Funding for training has been awarded in the amount of \$2,386.55. for Tech Training
- Training –
 - I conducted my first ALICE (Surviving a violent incident course) for county employees on 9/26/17. Well received. Additional training sessions being offered.
 - **Completed**
 - HAZMAT Technician – July 30 – Aug 5

- HAZMAT IQ – 9/8/17
- SHRP2 National Traffic Incident Management for Responders 9//6/17
- Rail Car Incident Response for Crude, Ethanol, and Other Flammable Liquids 8/11/17 Hosted at Johnson County
- Biosecurity Workshop – 7/18/17
- Diversity Training -6/29/17
- Stop the Bleed – 6/27/17
- IS 003 Radiological Emergency Management, IS 005 An Introduction to Hazardous Materials, IS 775 EOC Management and Operations, WR 160 WMD/Terrorism Awareness for Responders

- 10. Old Business:** Debris plan is done. Copies all went out to the communities. Hazard Mitigation grant approved, receiving 30,000 for that project. Dave’s evaluation was completed.
- 11. New Business:** Board of Supervisors notified Dave Wilson that the maintenance garage in Solon may be available for Emergency Management to use for storage.
- 12. Other:** Next meeting will focus on budget. Consider budgeting for a drone. Additional drone discussion.
- 13. Adjourn:** Motion at 8:10 p.m. by Tim Kemp and seconded by Greg Tinnes, all approved.